



THE SCOOP

MONDAY, MARCH 24, 2025

IN THIS ISSUE

[Important Reminders – Please Read](#)
[AP Research Teacher Gender Distribution Survey JHS](#)
[Canva Single Sign-On Access](#)
[Ramadan Lunch Accommodations](#)
[Teacher Preferences for 2025-26](#)
[Girls Explore STEM Event](#)

EASY LINKS

Links to [Select Resources](#)
[Staff and Family Newsletters](#)
[Looking Ahead](#) Calendar

for 2024-25
for 2025-26
Feb 28–April 9
March 4–April 18

[Important CiHS \(College in the High School\) Deadlines for 2024-25](#)
[College in the High School Teacher Application](#)
Student Registration Open for SEM2 Edmonds College in the HS Classes
Student Registration Open for SEM2 EvCC College in the HS Classes

This Week

Tues, March 25
Thurs, March 27

60 minutes | Staff Extension: Equity/ML
PACK Time: Multicultural Night Preview
8:30am–1:30pm | EvCC Students of Color Career Conference (*advance registration required*)

Fri, March 28

End of 3rd Quarter

March 28 & 29
Sat, March 29
Sun, March 30

ELIF
Spring Musical
10am–4pm | [Girls Explore STEM](#)
[Grant Applications Due for WA State K-12 Public School Teachers](#)

The Next Few Weeks

Mon, March 31
Tues, April 1
Thurs, April 3

Deadline to Submit Voluntary Transfer Interest and Preferences to HR
Notification of 2025-26 Sno-Isle Student Status
Spring Assembly
6th period | Earthquake Drill
3pm | **3rd Quarter Grades “Push”** from Gradebooks into TAC
late afternoon | DeeAnn Will Email Teachers When TAC Is Open

Fri, April 4

Early Release Day

Mon–Fri, April 7–11
M–F, April 14–May 1
Tues, April 15
Wed, April 16

Athletics Grade Checks
Spring Break – NO SCHOOL
7:30am–4:30pm | High School Art Show, CRC
3pm | TAC Closes for 3rd Quarter Grades Review/Corrections
8–11am | [ASVAB](#), Career Center (prior registration in the Career Center required):
[ASVAB Fact Sheet](#) | [ASVAB Career Exploration Program Overview](#)

Thurs, April 17
Fri, April 18

5:30–7:30pm | Multicultural Night, Commons & Annex
PACK Time: ASB Elections (grades 9–11) | Senior Meeting, Commons
ALIF: Collaborate to Assess

jump to [Looking Ahead](#)

Important Reminders – Please Read

Employee Absences

- Report your absence as soon as you know you will be out—do not wait until the a.m. to enter the absence. More advance notice will increase the chances of getting a sub assigned to the position.
- Always upload your lesson plans in Frontline. The main office pulls lesson plans for open positions, but it's your responsibility to add the lesson plans online, and it's the sub's responsibility to access the lesson plans from Frontline.

Field Trip Requests

- **Single-day** requests should be submitted **30 school days prior** to your trip date.
- **Overnight** trips should be submitted **45 school days prior** to the trip date.
- Field Trip paperwork is in the SCOOP [Easy Links](#).
- Student consent forms should be turned in to the instructor/advisor or coordinator (NOT THE MAIN OFFICE).
- Any consent form submitted after the due date will be denied.
- Make sure your roster includes ALL student and adult consent forms—do not pencil in names and add ID #'s to your roster.

Leaving Campus during Lunch

- If you are planning on leaving campus for your lunch, please sign out and sign back in upon your arrival. If you are running late please call X7000 (425-385-7000). This applies to ALL staff.

Visitors & Guests for Educational Purposes

1. Let the office staff know at least 48 hours in advance that someone is coming to your classroom for an educational purpose. Please include your evaluating supervisor.
2. Instruct your visitor to check in at the office to sign in and receive a visitor's badge and instructions to return and sign out when they leave.
 - This includes former students and family members. These folks should only be on campus during school hours if they are assisting you for educational purposes.
 - Our school is a closed campus, and I would like to remind you that former students and friends can't visit during your teaching time.
3. If you have made arrangements for during your planning period or lunch time, please let the office know in advance, and include your supervisor. Please meet your guest in the main office. This also applies to adult visitors and volunteers attending club meetings after school.

Thank you, [Sukawt](#)

AP Research Teacher Gender Distribution Survey JHS

Please see the below request from one of our students:

Hello! I'm a junior here at Jackson taking AP Research. We must conduct a real-life research project for this class, including collecting data for our paper. For my research project, I decided to investigate the gender distribution of teachers within the Everett Public School District and why it is skewed in that way. To understand this, I need to collect data from teachers of all demographics across the EPS district. The survey is expected to take around 7-10 minutes.

Here is the link to the survey! I strongly encourage any school staff to fill out the survey if you feel it relates to you in any way: <https://forms.gle/64YZ21p3VHVyDtUJ6>

Thank you so much! Lana Weidinger, Class of 2026, lweidinger@stu.everettsd.org

Canva Single Sign-On Access

Exciting news: **Canva for Education is now live across your school!** That means every teacher, student, and staff member has full premium access to Canva, the ultimate visual communication platform—100% free!

Whatever you're looking to create—presentations, lessons, videos, stickers, digital whiteboards, newsletters—you can now do it all in Canva. Easily share classwork with other teachers or students and collaborate seamlessly in the classroom.

What's next?

- Log in with your **@everettsd.org email and district password** at www.canva.com/ and explore all the magic Canva for Education has to offer!
- If you are already a Canva user, the next time you log out and log back in, you'll be added to your school team. If you aren't primarily assigned to a school, you were automatically put in a Staff & Admin Team. **If you don't see your designs—DON'T panic!** Just click on your account icon in the top right to [switch between your personal and district account](#) to access any of your old designs; you can also copy designs to your new school team by [following these steps](#). Click here to [log out](#) of Canva and get started!

Just for teachers!

- **Canva is integrated into Canvas, and you can easily create and embed Canva assignments into your Canvas course.** Check these resources: [Creating an Assignment \(Teachers\)](#) and [Completing an Assignment \(Students\)](#).
- Don't forget to check out the [Canva teacher's guide](#)! Even if you've used Canva before, this guide has some handy tips for navigating your new school account, which comes with a few added features.
- Become Canva certified with their [Teacher Essentials course](#)—a free, self-paced online course with everything you need to create dynamic and engaging learning experiences with Canva.

Want more classroom tips and tricks? Head over to the [Canva Design School](#) and get inspiration for your classroom or explore their [Teacher Resources page](#) for teaching materials tailored to K-12 education.

Ramadan Lunch Accommodations

Thanks to an OSPI waiver, this year students who observe Ramadan are eligible to receive a meal that can be taken home and eaten after sundown. Offered meals will be vegetarian and comply with Halal dietary guidelines. If you know of any student who is fasting during the celebration of Ramadan, please let them know they may request a meal to be taken home. This message has been shared directly with families, but it always helps if we boost the signal.

The meal will be available at no cost to families who are eligible for Free & Reduced Meals. They just need to fill out a short survey: <https://form.jotform.com/250495692604160>

Teacher Preferences for 2025-26

If you haven't already filled out your teaching preferences survey, this would be an ideal time to do so. If you have filled it out but want to add or change something, simply fill it out again—I will delete all but the **most recent submission from each person, so be complete.**

I don't have the capacity to track multiple emails with updated preferences, hallway conversations, or past practices, so please make no assumptions about what I know outside of what you add here:

<https://forms.office.com/r/9nZYkyzC9E>

Girls Explore STEM Event

The **Girls Explore STEM** event, organized in collaboration with **Fluke, Snohomish STEM, and WSU Everett**, welcomes students in **grades 6-12** from all backgrounds to attend this event on **Saturday, March 29**, from 10 a.m. to 4 p.m.

This event aims to reduce gender disparity in STEM education and career pathways by providing hands-on experiences, mentorship, and opportunities for exploration. Through interactive activities and industry connections, participants will gain valuable insights into STEM fields and future career possibilities.

Please share this informational flyer with students who may be interested in this opportunity:

[Girls Explore STEM](#)

Select Resources [\(jump to top\)](#)

Master Schedule with teacher and room assignments for SEM1 and SEM2: [2024-25](#)

Lunches for 2024-25: [SEM1](#) | [SEM2](#)

Bell Schedules: [reg-Pack-LIF on one page](#) | [2-Hour Late Start \(regular day\)](#) | [2-Hour Late Start \(LIF day\)](#)

Phones: JHS Phone List for 2024-25: [SEM1](#) | [SEM2](#)
[Frequently Used Phone Numbers, 2024-25](#)
[District Phone Directory](#)
[Phone Instructions](#)

[Counselor and Admin Alphas, 2024-25](#)

[Admin Responsibilities](#) and [Admin Supervision](#), 2024-25

Calendars for 2024-25: [Student At-a-Glance Calendar](#)
[Student Impact Calendar](#) (cultural and religious observations)
[Student Art Calendar](#)
[EEA Work Calendar](#)
[Payroll Calendar](#)
[Employee Calendars](#)

[Transportation Schedule for Students in Off-Site Programs](#)

[JHS Letterhead](#), as of Aug 2024

JHS Maps: [lower level](#) | [upper level](#) (now updated per latest portable removals)

[JHS Graphics Standards](#) | [JHS Spirit Email Signature How-to](#)

[JHS Staff Handbook for 2024-25](#)

District High School Course Catalog: [2024-2025](#) | [2025-2026](#)

[District Policies & Procedures in DocuShare](#)

[COVID Info](#) on District Website

[CPS/DCYF Report Form](#)

[Student Multiple Tardies Lunch Detention Form](#) | Questions? [Kristina Monten](#)

Worksite Learning: [Video](#) | [Sign](#) | [New Worksite Learning Student Forms](#) | byoungberg@everettsd.org

JHS PTSA: [website](#) | [membership form](#)

[Everett Public Schools College in the High School Application](#): apply March 1 – June 14 for EvCC or Edmonds College | apply Jan 10 – Feb 11 for UW | list of teachers/ courses [already CiHS approved](#) | for info/questions, cihs@everettsd.org

Course Proposal Forms for [2026-27](#): [New CTE Course](#) (due by Oct 1, 2025) | [New Course Equivalency](#) (due by Oct 1, 2025) | [New Course](#) (due by Dec 1, 2025) | [Course Revision](#) (due by Dec 1, 2025) | [Course Removal](#) (due by Dec 1, 2025)

Athletic Shares:

Erik Heinz: X (Twitter) @CoachHeinz57, Instagram @ehein4, email EHeinz@everettsd.org

Kyle Peacocke: X (Twitter) @KylePeacockeJHS, Instagram @jhsathleticcoordinator, email

KPeacocke@everettsd.org, cell 206-755-0888

[Synergy Implementation Webpage](#)

Newsletters [\(jump to top\)](#)

[District Staff News](#) – EPS monthly staff newsletter

Archived issues are in DocuShare [here](#).

[EduBytes](#) – EPS technology newsletter

[Stay Connected](#): Where to Look for Various District Communications

[Staff News Hub](#) (must be signed in to see content): newsletters, current notifications, and more

[Special Services Newsletter](#)

[District News](#) – Everett Public Schools monthly family newsletter

[Jackson T-Wolf News](#) – monthly newsletter for JHS families

[Wolfpack Press](#) – online student newsletter

Looking Ahead [\(jump to top\)](#)

Tues, April 22	Special Election 60 minutes Staff Extension: New Danielson
Fri, April 25	ELIF Athletics Grade Checks
Thurs, May 1	PACK Time: HS & Beyond Lesson 4 6–7:30pm High School Art Show Award Reception, CRC
Fri, May 2	ALIF: Collaborate to Respond
M-F, May 5–9	AP Exams
Thurs, May 8	PACK Time: SBA Training Test
Fri, May 9	ELIF Athletics Grade Checks
Sun, May 11	Mother's Day
M-F, May 12–16	AP Exams
Wed, May 14	60 minutes Staff Extension: SBA Training
Fri, May 16	ELIF
M-F, May 19–23	AP Exams, Late-Testing
Tues, May 20	SBA ELA
Thurs, May 22	SBA Math 6pm JHS Senior Awards Night
Fri, May 23	ELIF
Mon, May 26	Memorial Day – NO SCHOOL
Wed, May 28	PTSA Awards, JHS
Thurs, May 29	3rd period Evacuation Drill (bell schedule will be linked in Outlook)
Fri, May 30	ELIF
Tues, June 3	30 minutes Staff Extension: Year in Review 8–11am ASVAB, Career Center (prior registration in the Career Center required): ASVAB Fact Sheet ASVAB Career Exploration Program Overview
Thurs, June 5	6pm District Athletic Awards Night, JHS
Fri, June 6	Early Release Day Senior Tea Staff vs Seniors Basketball Game, Staff Scholarship Fundraiser
Tues, June 10	Earthquake Drill (no special schedule)
Wed, June 11	5th period Safety Drill: Lockdown Senior Grades Due in Gradebook
Thurs, June 12	PACK Time: Ruler Lesson 9 – Preparing for Summer Sequoia HS Graduation
Fri, June 13	ELIF
Sat, June 14	Everett HS (11am), Cascade HS (3pm), and Jackson HS (7pm) Graduations
Sun, June 15	Father's Day
Mon, June 16	3pm SEM2 Grades "Push" from Gradebooks into TAC <i>(subject to change)</i> after 3pm DeeAnn Will Email Teachers When TAC Is Open <i>(subject to change)</i>
Tues, June 17	Early Release Day / Last Student Day <i>(subject to change)</i> End of SEM2 <i>(subject to change)</i> 3pm TAC Closes for SEM2 Grades Review/Corrections <i>(subject to change)</i>
Thurs, June 19	Juneteenth – HOLIDAY

Fri, June 27	Last Day that eSchool Will Be Available for Use Prior to Synergy Transition
Mon, June 30	FAFSA Deadline
June 30–July 17	SIS Blackout Period for Transition to Synergy
Wed, Aug 27, 2025	First Student Day, 2025-26

Everett Public Schools does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX/Civil Rights Compliance Officer | ADA Coordinator

Chad Golden | 425-385-4100 | CGolden@everettsd.org | PO Box 2098, Everett, WA 98213

Section 504 Coordinator

Dave Peters | 425-385-4063 | DPeters@everettsd.org | PO Box 2098, Everett, WA 98213

Gender-Inclusive Schools Coordinator

Joi Odom Grant | 425-385-4137 | JGrant@everettsd.org | PO Box 2098, Everett, WA 98213